www.naylandcommunitycouncil.org.uk

Minutes from the AGM held on 2nd March 2022

Rachel Hitchcock welcomed members to the meeting.

- There were 24 members and residents present: Rachel Hitchcock, Lesley Jameson, Matt Cable, Lorraine Brooks, Julie Clark, Claire Buller, Jo Metson, Vicki Sargent, Iain Wright, Luke Rumbelow, Kate Bevan, Mike Hunter, Chris Hunt, Justin Dowding, Wendy Sparrow, Andrew Gowen, Rob Swan, Christine Thompson, Nick Moriarty, Corinne Barr, Peter Mann, Gerry Battye, Laura Erith, Mary George.
- Apologies: Ken Willingale, Bryan Smith, Tricia Hall, Maggie Ryan, Sophie Williams, Trevor Smy, Tracy Le Grys. <u>Ken Willingale, CC President, sends this message</u>: "I am so gratified that CC is thriving. It is part of what makes living in here so great. Keep going."
- Minutes of the last AGM on 3rd March 2021 were approved (proposed Lesley Jameson, seconded Claire Buller).
- Matters Arising from the last AGM: Matters arising had been dealt with during the year.
- CHAIR'S REPORT: Rachel Hitchcock had circulated her report prior to the meeting.

2021 has been my fourth year as Chair and once again it has not been a 'normal' year a Covid continued to impact our community and our activities. I am therefore particularly proud of what we have been able to achieve under difficult circumstances.

This report is an opportunity to highlight the many and varied activities of the Community Council and to put in a plug for you to consider joining our enthusiastic and welcoming committee. New ideas and a few extra pairs of hands are always welcome. In return you can be assured that you will be giving something back to your local community.

THANK YOU: Thanks, as always, to all members of the Community Council for their many contributions throughout the year and to the Officers and Executive Committee in particular- many of whom have been a part of the Community Council for many years.– Ken Willingale, Bryan Smith, Julie Clark, Lorraine Brooks, Lesley Jameson, Claire Buller, Iain Wright, Tricia Hall, Vicki Sargent, Luke Rumbelow, Jo Metson, Maggie Ryan, Kate Bevan and Sophie Williams as well as our Parish Council Reps. Recognition goes to Lorraine Brooks for her exceptional organisational efforts which contribute greatly to the smooth running of committee affairs! and also to Lesley Jameson, our Treasurer of nearly two years who is moving on to pastures new. Lesley joined the committee at a difficult time when our meetings were being held on Zoom and our activities were somewhat curtailed. Despite the challenges, she has thrown herself wholeheartedly into the work of the Community Council and quickly become an active and valued member of our committee. We will miss her and wish her well for the future, however, we are pleased to welcome Matt Cable as our new Treasurer at this AGM and thank him for stepping into the role.

What does the Community Council do?

- Represents and brings together a membership of over 22 village societies in one organisation;
- Fundraises in order to support many village activities and organisations;
- funds or co-ordinates projects that are of benefit to the community, such as the public access defibrillator;
- organises events throughout the year that are a focal point of the village calendar;
- provides valuable communication through the Community Times.

Thank you to all of you who have contributed to these efforts over the past year. And thank you to all the village organisations and societies who ensure that Nayland and Wiston have such full social calendars!

COMMUNITY COUNCIL EVENTS AND ACTIVITIES: Thank you to everybody who helps with all the Community Council events, especially the committee who organise them! This year is no exception and our and it is to the credit of everybody involved that we only had to cancel one of our regular, annual events – the Nayland Village Quiz - during 2021 despite the challenges posed by Covid.

Public Access Defibrillator: Defibrillators can save vital time whilst waiting for the emergency services to arrive and can dramatically improve a person's chances of survival when administered within a few minutes. We have two public access defibrillators in Nayland, one at the Village Hall and one at the Fire Station. The Community Council continues to monitor and maintain the defibrillator at the Village Hall through the Community Heartbeat Trust and their Webnos service. A more general first aid training session is proposed for 2022 to be held in conjunction with the local First Responders.

Bonfire Night: 1400 people came to our community firework display which took place, as usual, on 5th November. This year, for the first time, we commissioned a professional display which was carried out by Dynamic Fireworks. We took this decision because the display has grown hugely in recent years so this enabled us to focus our efforts and resources on catering for and managing the increasing number of visitors. Huge thanks are due to Iain Wright who has managed the display for many years and has firmly established it as the main fundraiser in the Community Council calendar. We would also like to thank Fred Bugg for the bonfire, the Year 6 class at Nayland Primary School for the very impressive guy and everybody who helped on the gate, stalls and refreshments – Bonfire Night is a real team effort! We were also pleased, this year, to be able to use the new ticketing website, *naylandevents.org* (ably managed

and set up by Justin Dowding) which made both ticket sales and managing the gate far more efficient. Village shops, Kerridge's and Forget-Me-Not, as well the Post Office were also invaluable in their support, selling tickets (which were in high demand!) on our behalf.

Jingle Bells Coffee Morning: The Jingle Bells Coffee morning replaced our annual Christmas Fayre this year, being a slightly scaled down version of the event, allowing us to run it safely given the ongoing Covid restrictions. Village societies including Woodland Corner, the Women's Institute, the Horticultural Society, the Conservation Society, and Lizzie's Fund provided a fine array of stalls and we are very grateful to the children and staff of Nayland Primary School whose School Choir and Ukelele group provided some lovely festive entertainment. Thank you too to Father Christmas for paying us a visit again. Despite masks and slightly chilly ventilation everyone who came along agreed it was great start to the festive season.

Father Christmas, Christmas Eve Village Tour: Following the success of last year's tour around the village, Father Christmas once again put in an appearance kindly chauffeured by Foster Jones in his wonderful vintage Humber. Huge thanks to Father Christmas and his willing helpers for this very special visit.

Christmas Trail, December 2021: A new event in 2020, we were delighted to bring back the Christmas Trail of Trees, Wreaths and Advent Windows this year. It certainly achieved the aim of, once again, bringing Christmas cheer to the village throughout December and we are incredibly grateful to everyone who participated and helped make this such a success

Village Christmas Tree: Once again, thanks to Fred Smith for supplying an excellent tree which provided a lovely, sparkly centrepiece for the village throughout December. Thank you too to Nayland Dental Surgery for supplying the electricity and of course to Claire Buller and the team who put it up. Being bigger and better than ever meant the tree did provide its challenges!

Village Quiz: With the emphasis on fun, and an air of good-humoured competition, the quiz has become a regular fixture in the Nayland calendar - although cancelled in 2021 I am pleased to say it made a happy return in 2022 with a fantastic turnout.

Nayland 10k and Fun Run: We were again pleased to support this event – organised by Luke Rumbelow and Event Nation. It was fantastic that it was able to go ahead after the trials of lockdown. A proportion of the profits from the event – which included a 10k, 5k and 1k run – is donated to local charities including the Community Council. We were extremely grateful to receive a donation of over £1000 in 2021 which helps us in our efforts to support a wide range of community activities.

GRANTS: One of the roles of the Community Council is to provide grants to village organisations and individuals whose activities support our constitution. There were no grant applications during 2021 as the activities of most of our village societies were severely hampered by Covid, however, community groups are reminded that funds are available to support village activities. Further details and our grant application form are available on the Community Council website at <u>www.naylandcommunitycouncil.org.uk</u>

GOING FORWARD: I remain committed to the work of the Community Council but am stepping back from my role as Chair once a new volunteer (or volunteers – we have agreed that the role can be shared) has come forward. Whilst I am keen to stay involved in the committee it would be great to have a new Chair to bring fresh eyes and renewed vigour! It really is a pleasure to be part of the Community Council and a new Chair would have the full support of a friendly, enthusiastic and active committee. Thank you.

• **TREASURER'S REPORT:** Lesley Jameson presented the year end accounts for the meeting - see income and expenditure statement and balance sheet below. There was a healthy balance of funds. The main income had been generated by the record breaking Bonfire Night, the Community Times and the calendar. Expenditure on the Christmas activities was £397 but they provided much enjoyment to many residents. The accounts for 2021 had been examined and approved by Matt Cable and were adopted by the meeting (*proposed Iain Wright, seconded Katie Bevan*). Lesley thanked the CC for the gift of a voucher and said she is heartbroken to have to leave Nayland; she was grateful for the friendship she found here and will miss us all. Rachel expressed a huge thank you to Lesley for her enthusiastic commitment, especially through the challenging period of Covid; we will miss Lesley but wish her well in Lincolnshire. Lesley was also thanked for facilitating a smooth takeover to the new Treasurer, Matt Cable.

Matt Cable was welcomed and gave his report on this year's **finances to 28th February: Breakdown of profits**: Community Times £398, Quiz £393.96, Village Calendar £6.88. **Grants:** Nayland Choir £128. We also received £270.36 as a return of grant funds provided to the Post Office project. **Expenses: Village** Hall hire for Christmas Fair £54 and mugs for the Platinum Jubilee celebration £1,047.44 **Current Position:** The accounts show reserves of £32,888.95 represented by Deposit a/c monies £10,729.36, Current a/c monies £21,749.55, Stripe a/c £117.12, Cash in Hand £292.92. We hold £268.50 for the RBL Services Fund and grants are pending for: VH roof £10,000, Lizzie's Fund Walk £201. **Therefore, unencumbered assets are £22,419.45.**

• ELECTION OF OFFICERS: The following officers and committee were re-elected en bloc: President Ken Willingale, Vice President Bryan Smith, Chairman Rachel Hitchcock, Vice Chairman Julie Clark, Secretary Lorraine Brooks, Executive Committee Claire Buller, Maggie Ryan, Tricia Hall, Vicki Sargent, Jo Metson, Sophie Williams, Kate Bevan, Luke Rumbelow, Iain Wright. (proposed Gerry Battye, seconded Mike Hunter). Matt Cable was elected as Treasurer (proposed Iain Wright, seconded Luke Rumbelow). Parish Council representation continues to be shared between Laura Erith and Ned Cartwright.

• CURRENT MATTERS ARISING:

- Executive Committee/Activities: Vicki Sargent and Kate Bevan have kindly agreed to share the lead for the Christmas Fayre, and Jo Metson has kindly agreed to join Claire Buller and Rachel Hitchcock on leading the Bonfire and Fireworks Night. Claire Buller agreed to help Rachel compile quiz questions during the summer, when life was a bit quieter, ahead of the next Quiz.
- **Recent Events:** The *Fun Village Quiz on 4th February* had been a great success and it was good to see the hall busy again. It made almost £400 for CC funds. Rachel Hitchcock thanked everyone for their help and support.
- **Community Defibrillator:** Defibrillators are located at the Village Hall and at the Fire Station; the defibrillator at the Village Hall was provided as a Community Council project and is monitored by them. Tracy Le Grys has been in contact with a trainer; arrangements for another training event in June will be progressed.
- **River Stour Water Level Gauge:** Rachel Hitchcock said there was no update on this project, it remains ongoing. The gauge will have the above sea level marker to be installed (for official recording) as well as a river bed depth marker (useful for the school projects and locals). The cost of installation including oak post £450 + VAT, Gauge Boards £450 + VAT, backing boards £250 + VAT, totalling £1,380 inc. VAT was agreed in May 2021.
- Nayland 10k Fun Run: <u>nayland10k.co.uk</u> Luke Rumbelow said this will be held on Sunday 10th July, again starting from Littlegarth School; tickets are now on sale, with 300 already sold. It's hoped 30-40 volunteers from the Nayland community will come forward to help with marshalling; please contact Luke 07598 821663 <u>rumbelow_2000@yahoo.co.uk</u> or Rachel 263169 <u>rachel_hitchcock@hotmail.com</u> if you can help.
- Village Hall Gardening Morning: The next Gardening session will be on Saturday 2nd April from 9am please support this if you can; it is a pleasant social activity.
- Correspondence: There had been no correspondence not included elsewhere.
- Grants & Donations:
 - Nayland Choir £128 for Village Hall hire costs: This is to cover the additional costs incurred during Covid to hire the village hall to allow for social distancing. The grant was approved (proposed Julie Clark, seconded Jo Metson)
 - Village Hall £10,000 for replacement doors: This included replacement of the main glass entrance door (£5,796), replacement of three wooden external doors with hardwood (£3,246) and installation (£920). The grant was approved (*proposed Claire Buller, seconded Kate Bevan*)

• Community Times & CC Website: Lorraine Brook's report had been circulated.

The CT has been keeping residents informed of what is going on in the parish since 1989; the last two years, as a result of the Covid-19 pandemic, have seen slightly different content but it is hoped the CT has continued to fulfil its role and be useful. As community activities resume the content is once again evolving in line with what is happening within the parish.

There is quite a team behind producing the magazine every other month, without whom village news would not reach your doormats. We are very grateful to:

- the dedicated team of distributors led by Trevor Smy.
- Pat Bray for her contributions of village news and for proof reading.
- the advertisers who cover printing costs and provide much valued income for the CC.
- all those who take the time to contribute articles, copy and reports on their societies, village happenings, letters and photographs.
- and to members of the local Facebook group who raise awareness of issues and permit use of their photographs for inclusion.
 - Many thanks to all.

Thanks also to Justin Dowding for managing the Nayland and Wiston website <u>www.naylandandwiston.net</u> and for establishing the online ticket sales facility at <u>www.naylandevents.org</u> which has also been very proved to be very beneficial to village organisations.

• Village Calendar: Lorraine Brook's report had been circulated.

The Nayland with Wissington Calendar, which has proved very popular with residents, was first published 13 years ago. We are enormously grateful to the Calendar Team for their commitment and hard work.

The calendar team are very grateful to: local businesses that sponsor the calendar, all those who enter their photographs and those who help with sales at local shops or village activities. And of course, last by not least, those who buy the calendars.

<u>Rachel</u> Hitchcock

<u>Rachel</u> Hitchcock

<u>Luke</u> Rumbelow

<u>Lorraine</u> Brooks

<u>Calendar</u> <u>Team</u>

<u>Justin</u> Dowding

We are delighted that Wendy Sparrow and Lorraine Brooks have agreed to continue to take the project forward for a 2023 calendar. Matt Cable has kindly agreed to assist with sales with the support of members of the Exec who will attend various village events and hold stalls in the High Street.

Plans are now in hand for the next photographic competition to generate images for the calendar. During the Covid-19 pandemic it was necessary to conduct it online which proved very successful. Therefore this year we will arrange a hybrid competition; a display will be held in the Church Hall on Saturday 14th May where residents will be able to select their favourite images for inclusion in the calendar and in tandem with this the display will be available online for voting by email. Rachel Hitchcock, Julie Clark and Jo Metson kindly agreed to help set up at 9.30am in the Church Hall and Kate Bevan and Matt Cable will assist in taking down the display from 3.50pm.

Further details about entry will be available in the Community Times and at *www.naylandandwiston.net*.

• Forthcoming Community Council Activities:

- Calendar Photographic Competition: Saturday 14th May display in Church Hall and online
- Queen Elizabeth II Jubilee Street Party: Sunday 5th June. Claire Buller reported on progress and expected the cost to the CC would be approximately £1,000. Residents are invited to participate to celebrate this historic event; they should reserve their table seats by 5th May. There will be a bring your own Jubilee picnic and drinks, Jubilee theme or 1950s dress, live music, adult and children's entertainment, face painting Punch 'n' Judy balloon modelling, Spot Prizes for best dressed, best picnic, best window & more..., exhibition of 1950s memorabilia, photos and flowers. It is hoped there will be a Jubilee peel of St James' church bells, presentation of official Jubilee medals, followed by screening of the Platinum Jubilee Pageant in the village hall. The next planning meeting will be on 17th March.

Offers to help with the event would be appreciated: please contact Claire on <u>clairejbuller@gmail.com</u> or 07971065856. If anyone has any items relating to the Queen's Coronation or to life in the 1950s which could be included in the display please contact Wendy Sparrow on 262820 or <u>wsparrow150@btinternet.com</u>

Commemorative Jubilee Mugs: The bespoke mugs have now been delivered; Claire passed one round at the meeting. These will be available FREE for children of the parish aged 16 and under and available to purchase for £6 but they must be ordered before 30th April – forms in the CT and at *naylandcommunitycouncil.org.uk*

SOCIETY REPORTS

- Women's Institute: Wendy Sparrow the speaker at the WI meeting in February was Mervyn Lindford whose talk was about a '*Journey Down the Stour*'. In March the WI were intending to celebrate their 65th birthday with a lunch but this was cancelled because of the uncertainty of the virus restrictions. The lunch will take place on a future date to be decided. At the April Meeting Paula Baker will be talking about '*Hedgehogs*'.
- HortSoc: Trevor Smy reported on 22nd March Pip Wright will give a talk on '*Finding out about History through old local newspapers*', *the* Spring Flower Show will be held on 26th March, the AGM and Fun Quiz on 12th April and the Morning Market on 7th May. Their next coach outing on 22nd June will be to East Ruston Old Vicarage Gardens in Norfolk.
- St James' Church: Chris Hunt said the Revd Stephane is settling into his new role as the Priest in charge of the Benefice. A main change, due to take place from March is that the times of services will be arranged so that churches have services at different times. This will enable the Revd Stephane to attend more services. The regular Wednesday coffee morning continues at St James and is well supported. As the weather warms up please come and visit 10am to noon. We are able to get a band together for bell ringing on special occasions and it is hoped that a training course can be run later in the year for anyone interested in learning to ring. The Community Pantry is well stocked please fill up the questionnaire. It does help to plan with what goes into the 'pantry'. Soon we will have the Annual Meeting of parishioners when the new churchwardens are selected. There will be a vacancy so if you are interested in the church particularly helping with taking the church forward and can spare a couple of hours!! Please think about applying! Plans are well forward to hold the Church Fete this year. Posters are already about so we look forward to a fine Nayland Day!!
- **Royal British Legion:** Andrew Gowen said their visit to Boxford Fruit farm on 3rd of May will start with coffee at 9.30am followed by tour if the Fruit Farm. The visit is open to RBL and HortSoc members; please book with David Slater asap. At their next meeting on 14 March the Suffolk Chairman, Vice Chairman and Secretary are coming to look us over! It would be good if there was a good turnout. We are happy to welcome non members. After some liquid refreshments at 7.30pm, it starts with short talk by Andrew Gowen on X Troop, a secret unusual organisation that made an important contribution to defeating the Germans in WW2.

The Nayland branch are celebrating the 100th anniversary of their formation on 30 October and plan to commemorate it but have yet to decide how. Many of the other local Branches have folded but we have survived and are still going strong.

<u>Calendar</u> <u>Team</u>

<u>Claire Buller</u> <u>& Jubilee</u> <u>Committee</u> • Nayland Choir: Rob Swan said the Choir had a marvellous end to 2021 with the first concert of classic choral music for a long time. "Sing Joyfully" was as uplifting as it sounds and a very good audience enjoyed some inspiring music including Vivaldi's Gloria, helped by wonderful soloists and our very fine organist. Unfortunately Christmas songs and carols in the pub did not happen as it would have been impossible to properly manage the Covid risk in the circumstances. The traditional carols and lessons service in the church generated a marvellous Christmas atmosphere. The choir really enjoys being a part of this important event in the village calendar.

We are taking the choir on tour. It is a one event tour and the one event is in Stoke by Nayland. On 27th March we are staging '*Platinum Anthems*' celebrating the Royal Jubilee. The reason we are in Stoke by Nayland is to help the current campaign to raise funds for repairs to the fabric and the concert will of course be held in St Mary the Virgin church.

• **Conservation Society:** Mike Hunter said the AGM will take place on 7th March at 7.30 pm when Chris Hunt will be amusing us with his talk on '*Industry in Nayland*' and knowing Chris this will include humour and historical fact in equal content. The Spring Village Litter Pick on Saturday 23rd April. Open Gardens will be held on 12th of June; if you would like to open your garden please let Mike know. It doesn't matter how big or small it is as the public like to identify with their own gardens.

The possible introduction of the 20 mph speed limit is likely to be delayed as a result of the substantial road closures which will be affecting Nayland over the forthcoming months. We will resurrect the project as soon as we are able to do so.

Following the National Grid consultation at Nayland Village Hall it is clear that despite agreeing to underground the new electricity line and one of the existing line NG are to leave one of the lines in situ. This is an appalling waste of an opportunity to remove a visual blight from our AONB and members will be invited to file a letter of objection with NG before the consultation ends on the 21st of March.

- Village Hall: Chris Thompson said there is a new Zumba class on Thursdays at 4pm and a new Yoga class will begin in April on Wednesdays at 10am. The Cinemas resumes on 22nd April with the classic film 'The Italian Job'.
- **Parish Council:** Laura Erith said meetings will be returning to the committee room of the village hall from April; funds have been set aside for video conferencing equipment in the committee room. The Annual Parish Assembly will be on Monday 25th with annual reports from County, District and Parish Councils. The full details of the 16 weeks of drainage works and phased road closures will be published to residents this month; they start on 1st April with work on private land. There was flooding at the T junction again on two days over the storm weekend. There has been considerable work at Fairfield playground including new safety surfacing and parking area for the cemetery and Fairfield. All councils are examining the proposals for the new electricity transfer network; deadline for responses to the public consultation from residents is 21st March. We will be planting some trees by the allotments to celebrate the Jubilee.

AOB: On behalf of the CC Claire Buller presented Rachel Hitchcock with flowers and chocolates as a huge thank you for all she has done, especially during the last two very unusual and testing years.

- DATE OF NEXT MEETING: will be Wednesday 4th May in the Church Hall at 8pm with Exec at 7.30pm
- Meetings for 2022: Monday 4th July, Monday 5th September, Wednesday 26th October. *The meeting closed at 8.10pm*

Income and Expenditure statement for the year			Balance Sheet for the year ended		
ending 31 st December 2021			<u>31st December 2021</u>		
INCOME	<u>2021</u>	<u>2020</u>	Accumulated Surplus:	<u>2021</u>	<u>2020</u>
Community Times	£ 2,780.00	£ 2,935.00	As at beginning of the	£ 26,850.01	£ 27,579.74
Village Calendar	£ 1,609.00	£ 1,332.00	financial year		
Bonfire Night	£ 8.703.08		Add/deduct surplus	£ 6,199.18	(£ 729.73)
Christmas Festivities	£ 101.50		(deficit)		
Village Quiz	£ 15.00	£ 527.00	Balance carried forward	£ 33,049.19	£ 26,850.01
Other Events (Nayland 10k)	£ 1,000.00		Represented by:		
Other Income		£ 0.01	CCLA Charities deposit	£ 10,729.36	£ 10,728.07
Interest CCLA	£ 1.29	£ 28.13	fund	10,729.30	£ 10,728.07
Contras	£ 1,500.00		NatWest current A/c	£ 22,303.75	£ 15,967.06
			Cash in Hand	£ 22,505.75 £ 16.08	£ 75.78
TOTAL	£ 15,709.87	£ 4,822.14	TOTAL Year to date*	£ 10.08 £33,049.19	£26,850.01
EXPENDITURE	2 13,703.07	1,022.14	TOTAL Teal to date	233,047.17	220,030.01
Grants:	£ 400.00	£ 1,693.00	*Included in Balance:		
Community Times	£ 1,607.91	£ 1,573.54	Services Fund	£ 268.50	£ 268.50
Village Calendar	£ 702.32	$\pounds 691.74$	VHMC Grant pending	£ 10,000.00	£ 10,000.00
Bonfire Night	£ 7.02.32 £ 3,936.22	£ 091.74	Lizzie's Fund grant pending	£ 201.00	£ 201.00
Christmas Festivities	£ 498.51	£ 600.19	Unencumbered assets,		
Village Quiz	$f{t}$ 16.31	£ 126.46	year to date, are:	£22,579.69	£16,301.41
Insurance	$f{t}$ 437.03	£ 435.97	•		
Hall Hire & Admin	£ 214.39	£ 182.97	TREASURER Lesley	Jameson.	BA (Hons)
Defibrillator	£ 198.00	£ 198.00		l Hítchcock	
Services Fund		£ 50.00	I have examined the books of The Nayland with		
Contras	£ 1,500.00		Wissington Community Council (without carrying		
			out an audit), and in my opinion, the accounts for 2021 represent a true and fair record of the Society's		
TOTAL	£ 9,510.87	£ 5,551.87			
(Deficit)/Surplus for Year	£ 6,199.18	(£ 729.73)	financial affairs. Matt Cable CFA		

Breakdown of Profits: Community Times £1,172.09, Village Calendar £906.68, Bonfire Night £4,766.86, Christmas Festivities (£397.01), Village Quiz (£1.31), Nayland 10K £1,000.

Grants Awarded: Nayland School Music Group £400. Plus £201 for Lizzie's Fund Endurance Walk is pending and £10,000 has been pledged to the Village Hall replacement roof.

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