

Minutes from the meeting held on 8th January 2019 in the Church Hall

Rachel Hitchcock welcomed members to the meeting.

- ◆ **There were 17 members present:** Rachel Hitchcock, Maggie Ryan, Lorraine Brooks, Claire Buller, Bryan Smith, Julie Clark, Vicki Sargent, Colin Ramsell, Iain Wright, Martyn Booth, Luke Rumbelow, Trevor Smy, Justin Dowding, Sally Dalton, Chris Hunt, Tracy Le Grys, Jeannette Finch.
- ◆ **Apologies were received from:** Ken Willingale, Wendy Sparrow, Rob Swan, John Parsonson, Mike Hunter, John Partridge, Kate Baird
- ◆ **Minutes of the last meeting** held on 29th October 2018 were approved (*proposed Julie Clark, seconded Claire Buller*).

MATTERS ARISING:

◆ **Executive Committee:**

Rachel Hitchcock gave a plea to encourage members of village groups or individuals to join the Community Council Executive. More members would bring new ideas and thoughts to the CC. Membership is not arduous; meetings are held just six times a year. It is an enjoyable friendly village committee and an ideal way for those new to the village to become involved and meet new friends. An appeal will be circulated with Quiz promotion and in the CT.

Action by:

Rachel
Lorraine

- ◆ **Fundraising Activities & Events:** Ideas for fund raising projects to benefit the CC are always welcome.

- ◆ **Community Defibrillator:** There are two defibrillators in Nayland; located at the Village Hall and at the Fire Station. Rachel Hitchcock said the defibrillator at the Village Hall which is managed by the CC has been checked weekly by those on the rota. Another defibrillator training session, which helps gives confidence to potential users, will be held in the spring.

Rachel
Hitchcock

Nayland 10k Fun Run: Rachel Hitchcock said confirmation has been received from the Charity Commission that there are no problems with the CC being involved with this event that there is no specific legal requirement to have a formal agreement between the CC and Event Nation who organise the 10k. Rachel has sought further information from the Fundraising Regulator and will follow this up to decide on sensible course of action. In the meantime the Community Council looks forward to supporting this year's event.

Rachel
Hitchcock

The next 10k Fun Run will be held on 30th June and the CC will help with volunteers. SESAW (Suffolk and Essex Small Animal Welfare) at Leavenheath will be one of the benefitting charities this year. The event will be launched in the next month on www.nayland10k.co.uk

- ◆ **Village Hall Garden:** The spring gardening morning will be held on 16th March from 9am. This needs more support. The gardens are split into sections which various societies are responsible for; the CC section of the garden (in the corner by the bins) needs attention.

ALL

◆ **RECENT ACTIVITIES:**

- **Bonfire & Fireworks on Monday 5th November:** This event had been hugely successful once again and the display received many compliments. Rachel Hitchcock thanked everyone involved.

Iain Wright and Claire Buller said we have a surplus stock of sparklers, glo-necklaces and light-up toys for next year. Two people will be approached to see if they would be willing to attend pyrotechnic training. This takes place on a Sunday in September for half a day. Enquiries asked how long the display lasted; Lorraine timed it this year as 30 minutes.

The new system of selling the bbq/refreshments/sparklers/toys/etc had been much better and will be repeated. We will ask permission to use the Anchor car park on Horkesley Road again next year and the Village Hall Car Park for disable parking. Signage will be needed and details added to promotion/posters.

- **Christmas Fayre on Saturday 1st December:** The Fayre was successful and had a lovely festive atmosphere. Rachel Hitchcock thanked everyone for their help and participation. Visits to see Father Christmas will be increased from £2 to £2.50 as the cost of presents has risen.
- **Village Christmas Tree:** Claire Buller and all helpers were congratulated and thanked for erecting and taking down the tree. The CC is grateful to the Nayland Dental Clinic for supplying the electricity. Claire said at 20 feet tall, the tree had been a bit too large, next year a 15 foot tree will be ordered.

- ◆ **Correspondence:** There had been no correspondence not included elsewhere

TREASURER'S REPORT: Maggie Ryan gave her report.

- **Breakdown of profits:** Quiz £395.04, Community Times £1,833.68.50, Calendar £663.55, Fireworks £2,609.56, Christmas Fayre £259.20
- **Current Position:** The accounts show reserves of £23,036.26, represented by Deposit a/c monies £10,624.65, Current a/c monies £12,343.83, Cash in hand £67.78. We hold £318.50 for the Services Fund. **Unencumbered assets are therefore £22,717.76.**

- ◆ **GRANTS & DONATIONS:**

- There had been no grant applications received, however, the CC are aware an application to assist towards the Village Hall roof will be made.
- It was agreed to remind village societies and groups that the CC is able to help them by awarding grants if money is needed to fulfil their objectives and projects. A notice will be included in the Community Times.

Lorraine
Brooks

- ◆ **Community Times & Websites:** Lorraine Brooks gave the usual plea for contributions for the next issue. Please take and submit photos of village activities and things seen in the parish for See It Snap It, etc. As Colin Ramsell will sadly be moving on to pastures new we are very grateful to Trevor Smy who has kindly agreed to take up the baton as CT Distribution Leader when the time comes.

Lorraine
Brooks

Lorraine reminded societies to look at the events calendar on the Nayland & Wiston website when planning events to avoid clashes with other village activities. Justin Dowding said a webpage has been created for the Nayland Cinema should they wish to use it. The website is being well used.

- ◆ **Village Calendar:** Lorraine Brooks said the calendar is still on sale at the Post Office and Forget Me Not as a few more are usually sold in January/February. The 2019 calendar is now in profit by £633.55. Lorraine thanked the rest of the team for their dedication to the project over the last 10 years. From feedback the calendar remains popular and would be missed.

Discussing suggestions for the way forward: it was felt asking visitors to the photo display to vote for photos to be selected was a good idea; some felt it would be sad if the history photos/captions were not included as they add interest and make our calendar unique but it was recognised that a lot of work was involved in this. The history page on the inner back cover would still be included.

However, in order to continue the calendar project an appeal was made for volunteers to form a new Team. We are grateful to Sally Dalton who has agreed to help, Wendy Sparrow and Lorraine have agreed to contribute still but more volunteers are required with assisting on competition day and most particularly with co-ordinating sales or helping to sell calendars at local events.

Lorraine
Brooks

It was agreed to repeat an appeal for volunteers, detailing the tasks for which help is needed. A reminder to keep taking photos for the photo competition will be included as it is hoped the calendar will continue.

- ◆ **FORTHCOMING ACTIVITIES:**

- **Village Quiz on Friday 8th February:** Table booking forms are available in the CT, Forget Me Not and at naylandcommunitycouncil.org.uk/Events. Rachel Hitchcock will continue generating the questions. Claire Buller will co-ordinate the raffle - donations of prizes would be appreciated and can be dropped off at 107 Bear Street or 9 Birch Street or brought along on the evening.

Rachel
Hitchcock

- **CC Annual General Meeting on Wednesday 6th March:** The VHMC requested to have their AGM before the CC. Therefore, timings will be: 7pm CC Exec meeting, 7.30pm the Village Hall AGM including presentation on the roof project, 8.15pm approx the Community Council AGM. Lorraine will prepare the posters and CC documents for the AGM.

Rachel
Hitchcock

The CC Secretary will be unable to attend; to assist the minute-taker at the AGM, and at future CC meetings, it was agreed to ask Society representatives to supply a summary paragraph of their reports (handwritten, typed or emailed through).

Lorraine
Brooks

SOCIETY REPORTS

- ◆ **Art Group:** Colin Ramsell said they are back at the Church Hall on Wednesday afternoons following the winter break. Visits by tutors and outings are being planned.
- ◆ **HortSoc:** Trevor Smy said The Spring Show will be on 23rd March, on 26th Hannah Powell will talk on 'The History & Development of Perrywood Nursery', their AGM and Fun Quiz will be on 16th April. They will soon be taking bookings for a June outing to Pashley Manor Garden.

- ◆ **Women's Institute:** Jeannette Finch said on 21st January their meeting is about 'Keeping Active for the Over 60s', on 18th February Revd John Chandler will talk on 'All Vicars Are Different' and in March the Nayland branch will celebrate their 62nd Anniversary with a lunch party.
- ◆ **Friends of Caley Green:** Sally Dalton said it has been a quiet time on the Green. They removed a litter bin which had been thrown into the river. Rachel Hitchcock congratulated the Friends on their work keeping the reeds under control and the area looking good.
- ◆ **Parish Council:** Martyn Booth said the PC is now at full complement; Ned Cartwright (Little Bulmer Farm) and Laura Erith (Wiston) have been co-opted. A summary of the Housing Needs Survey can be seen on the PC's webpages. It shows there is a need for 85 people who wish to live in the village. There are many ongoing issues with Highways. The Environment Agency state they will no longer clear the river grill below the bridge in Mill Street and this issue is ongoing. The Annual Parish Assembly will be on Monday 29th April.
- ◆ **Conservation Society:** Their AGM will be on 11th March; the speaker will be talking on the aims and objects of the River Stour Trust. As this organisation hopes to restore the river to boat traffic from Cattawade to Sudbury this talk is likely to be quite contentious for Nayland residents! Two visits to country houses are being planned; one is likely to be Euston Hall the ancestral home of the Dukes of Grafton located near Thetford. The Society hopes to field a team for the Village Quiz.
- ◆ **Royal British Legion:** Their next meeting will be on 14th January when Mike Hunter will give a talk about his father's experiences at Dunkirk. All are welcome.
Chris Hunt said events to commemorate the centenary of the end of WW1 had been very successful and there had been high numbers of residents participating at the events. The CC congratulated the organisers on putting together an excellent schedule of activities.
- ◆ **Nayland First Responders:** Tracy Le Grys said there was a change in the process for new volunteers and this has not been working satisfactorily; hopefully this problem will be overcome soon. Contact Tracy if you would like to know more as she has the equipment and would be able to build your confidence. Training is given and the amount of time volunteers give is entirely up to them.
- ◆ **Nayland Churches:** Chris Hunt said December had been a busy time for the churches and services had been well attended. *Carols Around the Christmas Tree with the Boxted Silver Band* went well. They hold *Coffee, Cake & Conversation* every Wednesday at St James from 10am-midday – the walnut cake is excellent!!
- ◆ **Village Players:** Justin Dowding said they had full houses for performances of their pantomime, 'Peter Pan'. Their next production on 4th-6th April is the farce 'Cash On Delivery'; there will be some familiar and new faces in this fun play.
- ◆ **Baby & Toddler Group:** The children had a surprise visit from Father Christmas and some festive songs to get the children (and adults!) in the mood for Christmas. The group continues on Friday mornings and charges £3.50 which covers the hire of the village hall and a toddler and parent snack. On average 15 parents/carers plus children attend. A few new volunteers from within the group have kindly agreed to help out with the running and organisation, bringing some new energy and expertise to the group.
- ◆ **Village Hall:** Iain Wright said the architect drawings have been submitted to Assent building control. Once approved, working drawing plans will go to a quantity surveyor and then estimates will be obtained. Once the costs are known the VHMC will be investigating grant options and an application made to the CC. In the meantime, there is a leak in the roof which needs fixing urgently. General maintenance continues including fire inspections and electrical appliance testing.

◆ **AOB:** There was no further business

◆ **Date of next meeting:** will be the AGM on **Wednesday 6th March 2019** in the Village Hall. Exec at 7pm, VHMC AGM at 7.30pm, CC AGM at 8.15pm.

Meetings for 2019: General meetings will be Wednesday 8th May, Wednesday 3rd July, Wednesday 4th September & Monday 28th October.

The meeting closed at 9pm