

Minutes from the meeting held on 4th May 2016 in the Church Hall

Neil Barbrook welcomed members to the meeting.

- ◆ **There were 14 members present:** Neil Barbrook, Maggie Ryan, Lorraine Brooks, Claire Buller, Colin Ramsell, Bryan Smith, Tricia Hall, Julie Clark, Colin Moule, Martyn Booth, Wendy Sparrow, Andora Carver, Rob Swan, Alex Murrison.
- ◆ **Apologies were received from:** Ken Willingale, Rachel Hitchcock, Pat Bray, John Parsonson, Vicky Sargent, Iain Wright.
- ◆ **Minutes of the last meeting:** held on 11th January 2016 were approved (*proposed Colin Ramsell, seconded Colin Moule*). Claire Buller thanked Lorraine for the comprehensive minutes.

MATTERS ARISING:

- **Executive Committee:** Neil Barbrook said we are very pleased to have Maggie as Treasurer. She has been kept extremely busy with CC business and Save Our Post Office campaign. **Action by:**
- ◆ **Fundraising Activities:**
 - **Spring/Summer Event:** The annual fundraisers of the CC are held in October to December. Ideas for a Spring/Summer fundraiser were briefly discussed. A Valentine's event or Barn Dance were mentioned. Please bring ideas to the next meeting for further discussion.
- ◆ **Community Council History & Website:** Lorraine Brooks said www.naylandcommunitycouncil.org.uk is up-to-date and a new page for 'Grants' has been added. The website also now hosts the Save Our Post Office Campaign website. **Lorraine**
Lorraine said progress continues on the CC's history which will be on display in St James' during the Street Fayre.
- ◆ **Village Hall Gardening Morning:** Neil Barbrook said the majority of members were unable to attend on 19th March. This was the same morning as the Spring Flower Show. Neil added the CC's section of garden is in reasonable order.
- ◆ **Community Defibrillator:** Neil Barbrook recapped on the proposal of having a community defibrillator sited at the Fire Station, which had been given approval by the Fire Service. **Iain Wight**
Iain Wright had agreed to take this project forward in conjunction with the Parish Council. He is liaising with the British Heart Foundation to establish if there are likely to be any future grant opportunities,
- ◆ **Save Our Post Office Campaign:** Neil Barbrook and Maggie Ryan reported on the situation since a public meeting on 22nd March to establish if there was support within the village to safeguard the future of our Post Office. A SOPO committee was formed; members are Roy Chapman, Neil Barbrook, Maggie Ryan and Bryan Smith, Richard Cave, Adrienne Strover, John Partridge and Michael Cullen. **Neil Barbrook**
Maggie Ryan
Bryan Smith
Meetings have been held with the postmistress, Patsie Ford, and a Post Office Authorities representative. SOPO have been analysing the accounts and will prepare projections for any possible future scenarios that are identified. This may involve an opportunity for community franchise or PO Local status. PO Limited no longer appear to be promoting the franchise of this PO.
SOPO are currently not proposing to undertake any fund raising but want to increase awareness of the various over the counter services the Post Office offers in the hope that people will use these services more, as all transactions generate income. Promotion is displayed around the village and in the Community Times - please encourage others to support the PO.
SOPO updates can be found on <http://www.naylandcommunitycouncil.org.uk/PostOffice.html> or the [Nayland: Save Our Post Office Campaign](#) Facebook page - please help spread the word.
- ◆ **Correspondence:** The following emails have been received.
 - **Charity Commission:** Annual returns have been requested. Maggie Ryan will deal with this but as income was under £10,000 the CC do not need to submit a detailed return. **Maggie Ryan**
 - **Donation of '50' Sign:** Iris Sebba has kindly offered a carved wooden 50 sign. Members were grateful; this would be useful for the CC anniversary celebrations. **Neil Barbrook**
& Claire Buller
 - **New Scout Group:** Sara Strover has advised of the possibility of a new Scout Group being established and that a grant application to help with setting up costs may be submitted.

♦ **Grants & Donations:**

- **Village Hall Endowment Fund:** The VHMC have asked for £1,000 towards this fund, which was set up: "to secure the future and to safeguard against unexpected emergencies", "so that in time there will be sufficient funds to ensure the village always has an up to date hall with the latest facilities".

It was pointed out that a grant of £3,500 has already been awarded to the VH this year; although a grant towards the Endowment Fund has been awarded every year since 2007, in 2010 when they received a large grant of £2,916 they waived an additional request for the Endowment Fund. Several members thought they should do so again. Neil pointed out that at 4th April their funds were: Endowment Fund £13,546, COIF A/c £13,932, Current A/c £7,941, cash £125.

Following confusing comments at recent CC meetings about the Endowment Fund it was felt confirmation was needed that the grant is always paid into the EF. Confusion was also raised at the VHMC AGM when it was stated that access to the EF required authority of the Parish Council, with no mention of the CC.

Taking the grant request to the vote there were 5 for and 5 against. Rather than the chairman making a casting vote it was agreed to defer a decision to the next meeting when more members will have the opportunity to vote - either by attendance or in writing in accordance with the voting policy.

- **Conservation Society:** The grant of £500 towards historical investigation work at Court Knoll is being held by the CC until required for the project. Andora Carver thanked the CC for their generosity and said they hope the work will take place in September.
- **Mother & Toddler Group:** A grant of £150 towards a shortfall in current running costs due to fluctuating attendance has been paid. The group have been promoting themselves to boost attendance. New leaders are being sought to take over from September.
- **Grant Application Guidelines:** Since the last meeting the draft grant guidelines and application form had progressed taking on board previous feedback and had been circulated to members. One minor additional wording change was agreed. The Grant Guidelines and application form was adopted (*proposed Claire Buller, seconded Julie Clark*) This will take effect from 5th May 2016 when it will be available to download on <http://www.naylandcommunitycouncil.org.uk/Grants.html> or obtained from the chairman or secretary. Copies will also be placed in the Post Office.

Lorraine

TREASURER'S REPORT: Maggie Ryan distributed accounts and gave her report.

Maggie extended thanks to all the committee members who have helped in her new role as Treasurer.

The early part of the year holds no fundraising events so income is derived entirely from Community Times and Calendar contributions. These are essential ongoing revenue streams, without which we would struggle to achieve an overall surplus for the year. The profit from these activities is very much in line with prior years.

Our CAS membership renewal form has been returned. The 2015 annual return to the Charities Commission is overdue and needs to be filed.

The CCLA Deposit Account requires a change of signatory – Iain Wright will be required to complete the mandate form.

<u>Main Income</u>		<u>Main Expenditure</u>		<u>Current Profits</u>	
Community Times	1582.50	Community Times	419.00	Community Times	1,164.00
Calendar	565.00	Calendar	0.00	Calendar	565.00
Donations Other	135.00	Grants	3650.00		

Grants paid: Village Hall Kitchen £3,500, Mother & Toddler Group £150.

Assets

Cash	79.00
Current Account	3968.24
CCLA Deposit	<u>15,508.33</u>
	£19,555.57

We hold £414 for First Response, £270 for the Services Fund and the following grants; £150 for the Local History Exhibition and £500 for the Conservation Society Court Knoll.

Therefore **unencumbered assets are £18,221.20**

Introduction of online banking: Maggie suggested online banking with their NatWest account for statements and payments would offer greater efficiency. Lorraine Brooks added it could be helpful for monitoring the increasing number of direct payments from CT advertisers. It was agreed Maggie should take this forward (*proposed Julie Clark, seconded Claire Buller*)

The meeting thanked Maggie for her hard work and achievements with the CC's financial matters.

Action by:

- ◆ **Community Times:** Lorraine Brooks gave the usual plea for contributions for the next issue. She would be grateful to receive photos of the Street Fayre - the more the merrier - for the CT and the CC's website.

- ◆ **Village Calendar:** Lorraine Brooks expressed thanks to all those who entered the competition. There was a good display with 138 photographs and it was a pleasant afternoon with visitors stopping to chat and have refreshments.

**Calendar
Team**

Thanks were due to the calendar team and helpers for their commitment and Hazel Gardiner for supplying the refreshments.

There were some new photographers and some very good photos entered. The calendar is now coming together. It is usually ready for sale at the Flower Show but we are forging ahead to get it printed in time for the Street Fayre.

Lorraine requested authorisation of expenditure for printing. Spingold has provided an excellent service. They maintained their 2014 price last year but there is an increase of £40 this year, to £564 (£470 +VAT). This was approved (proposed Maggie Ryan, seconded Tricia Hall).

The CC thanked the Calendar Team for their hard work.

- ◆ **Forthcoming Activities:**

- **Street Fayre - Sunday 17th July 2016, 11am-4pm:** A 60s themed event Celebrating 50 years of the Community Council. Claire Buller is leading the enthusiastic sub-committee. Their next meeting is 23rd May. The Anchor Inn 's field will be available for parking. The village hall is booked in case of bad weather. Letters will be sent to residents who may be affected by parking/ access restrictions.

**Claire Buller
& team**

Our President, Ken Willingale will officially open the Fayre and Nayland school choir will perform 1960s songs. Keith Worricker (chairman in the 90s and original editor of the CT) will be attending. Chris Hunt has very kindly agreed to be the compare for the event.

Throughout the day there will be scheduled performances on staging outside the dentist from various performers including the Village Players, Nayland Choir and The Caverners (1960s band).

There will be a children's 'dress the doll in the style of the 60s' competition in the June issue CT (prizes under 7 years, 8-11 years, 12-17 years) and a 60s style fancy dress competition (prizes under 7 years, 8-11 years, 12-17 years, adult & best group/family/stall entry). Anna Boon is organising a finger-print collage which will be made by children/adults which will be hung in the village hall after the event.

Activities include: punch and Judy, a roundabout, vintage car rides to Stoke by Nayland, a shooting range, children's roundabout, face painting, 1960s style photo booth, plant/produce stalls, Pimms bar, jewellery/upholstery stalls, table tennis, quizzes, treasure hunts, baguette, ice cream and refreshments stalls, balloons.

Several village organisations will be running stalls or activities. In St James Church there will be extra flower arrangements, CC's history display and Anna Boon's art class exhibition as well as work from the Nayland Art Group. Blue Owl will be open for business and the Anchor will be open late into the evening for family games, barbeque and more live 1960s music.

More volunteers are required to do a spell at the car park, on the Pimms stall or on the fingerprint mosaic.

It is hoped people will wear 1960s style dress.

Claire was thanked for her amazing organisation of the Fayre.

SOCIETY REPORTS

- ◆ **Art Group:** Colin Ramsell said they will be transforming the Church Hall into an art gallery for an exhibition of their work on 14th May. There will be refreshments and a raffle. Their work will also be on display in St James' during the Street Fayre. They are planning an outing to Pin Mill. The group continues to meet on Wednesday afternoons at 2-4pm.
- ◆ **Conservation Society:** Andora Carver thanked the CC for the grant. Open Gardens will be on 12th June and anyone willing to open their garden should contact Andora on 262970. At the open meeting on 27th June Chris Hunt will compere '*Further Reminiscences of Nayland and Wiston Village Life*'.
- ◆ **Parish Council:** Martyn Booth reminded the meeting of the Parish Assembly on 17th May which would discuss future management of the Allotment Field. He added there is still a vacancy for a councillor on the PC. He advised that the PC has decided to conduct a Housing Needs Survey (the last being carried out about 10 years ago). They are still considering sites for a cycle rack and how the old bust shelter could be put to better use.

- ◆ **Nayland Choir:** Rob Swan said they are currently practising for a spring concert on 15th May. They are hoping to participate in a large event with Bury Choir at Bury Cathedral. They recently purchased an amplifier/speaker/microphone system with a grant from the County Councillor, James Finch. This is available for other groups to use.
- ◆ **Royal British Legion:** Alex Murrison said there has been a national consultation regarding the future of the Women's Section and it is proposed they fully integrate with the men - developments for branch participation are awaited.

Today 21 members and friends enjoyed a visit to the Imperial War Museum and Duxford Airfield. The next outing on 8th June is to Debach Airfield near Woodbridge - contact Andrew Gowen 262534 if interested. Further visits proposed are to Brightlingsea Museum and Sizewell Power Station. At the next meeting members will present reminiscences of the 1916 Battle of the Somme - at the Anchor, 7.30 for 8pm.

- ◆ **HortSoc:** Lorraine Brooks said the Church Hall was bursting at the seams for a very interesting talk by Andrew Sankey on *A Year in the Life of a Cottage Garden*. The Spring Show was a very colourful, fragrant occasion with lots of visitors calling in for refreshments and a chat. The AGM and Fun Quiz went well.

Their main fundraiser, the Morning Market is on 21st May; plants including bedding and vegetables, cakes & preserves will be on sale, there will be refreshments and raffle.

The June outing to the Hindringham Hall Garden & Oxburgh Hall is fully booked. The summer Garden Party will be on 8th July, we will have a stall at the Street Fayre on 17th July and the Flower Show is on 6th August.

- ◆ **Village Players:** They are currently rehearsing for Noel Coward's much-loved ghostly comedy *'Blithe Spirit'*. Performances will be on 12th-14th May at 8pm (bar open 7.30pm).
- ◆ **Women's Institute:** Wendy Sparrow said they had a talk about The Associated Country Women of the World in April. This month they will discuss Resolutions to put forward to the National Annual Meeting and on 20th June Martyn Roper will be talking about East Anglian place names..
- ◆ **Woodland Corner:** Tricia Hall said they are very busy at the moment and they have a good number of bookings for September when some children will move up to school. Their next fundraiser is the very popular Barn Dance on 11th June.
- ◆ **Book Club:** About 8-9 members meet monthly and they read a variety of books; their last book was *Leaving Time* by Jodi Picoult, the current book is *Firefight* by Chris Ryan which they will discuss at their next meeting in early June. Anyone interested in joining them should contact Jane Barbrook.
- ◆ **Table Tennis Group:** Neil Barbrook said they had a visit from the Table Tennis England London and South East Development Manager who gave us a coaching session. They continue to play each Monday afternoons 2pm-3.30pm, new players would be welcome.
- ◆ **Village Hall:** Additional committee members are required. There was a record attendance of 105 for April's film, 'The Lady in The Van', but attendance was poor for May's film 'Brooklyn'.
- ◆ **St James' Church:** Andora reminded members of the Fete on 30th May and asked for volunteers to help out. The new vicar, Revd Mark Woodrow, will be moving into Nayland vicarage and licensing will take place on 21st July at St Mary's Stoke by Nayland.
- ◆ **AOB: Vandalism:** Colin Moule raised the issue of recent vandalism in the village. It was noted incidents had occurred all over the village; from the allotments to High Street, Richards Wood and up to The Heights. Martyn Booth said the Parish Council have passed this on to the police.
- ◆ **Date of next meeting:** will be **Wednesday 6th July** in the Church Hall at 8pm with Exec at 7.30pm. Meetings for 2016/17: Wednesday 7th September, Monday 31st October, Monday 9th January 2017 - all in the Church Hall at 8pm (Exec 7.30). The next AGM will be Monday 6th March 2017 at 7.30pm in the Village Hall

The meeting closed at 9.25pm