

NAYLAND WITH WISSINGTON COMMUNITY COUNCIL

Minutes from the meeting held on 2nd September 2015 in the Church Hall

Neil Barbrook welcomed members to the meeting.

- ♦ **There were 16 members present:** Neil Barbrook, Bryan Smith, Lorraine Brooks, Iain Wright, Colin Ramsell, Vicky Sargent, Claire Buller, Tricia Hall, Colin Moule, Julie Clark, Rachel Hitchcock, Alex Murrison, Mary George, John Partridge, Shirley Williams, Lorna Rumsey.
- ♦ **Apologies were received from:** Ken Willingale, Pat Bray, John Parsonson, Wendy Sparrow, Russell Badrick.
- ♦ **Minutes of the last general meeting:** held on 1st July 2015 were approved (*proposed May George, seconded Claire Buller*) with the following amendment. **Executive Committee:** As the Parish Council currently have just five councillors Mary George will act as their representative on the CC until they are back to full compliment and in a position to designate a councillor permanently for the CC Exec. In the meantime Mary George would ensure that a councillor attends CC meetings.

MATTERS ARISING:

- ♦ **Executive Committee:** Members voted unanimously in favour when Rachel Hitchcock agreed to join the Executive Committee (*proposed Claire Buller, seconded Tricia Hall*). Neil Barbrook said we should encourage any potential new members to come along and also encourage representatives of village groups to support CC meetings. **Action by:**
- ♦ **Fundraising Activities:** Ideas for fundraising are always welcome.
 - **Selling Advance Raffle Tickets at Farmers' Markets:** Julie Clark and Rachel Hitchcock will cover the Market on 12th September from 9.30am-1pm. Lorraine will drop everything needed, including some calendars to sell, off to Julie beforehand. **Julie, Rachel, Lorraine**
Volunteers are needed for markets on Saturday 10th October and Saturday 14th November. **Volunteers needed**
- ♦ **Community History & Website:** Lorraine Brooks said further information relating to the history of the CC would be welcome especially as the 50th anniversary is fast approaching; this could be any details, memorabilia or photos which could be copied or photographed. **Lorraine**
Lorraine said the www.naylandcommunitycouncil.org.uk is up to date. Please get in the habit of taking photos of CC activities, events, grant outcomes, etc for inclusion as she is no longer able to get round at events to take photographs.
- ♦ **CC Asset List:** Claire Buller confirmed the School will store the Father Christmas costume; we should let them know when it is required for the Christmas Fayre.
- ♦ **Correspondence:** The Women's Institute has invited members to their coffee morning to celebrate the Centenary of the National WI on 18th September.
- ♦ **Recent Activities:**
 - **Picnic in the Park:** Neil thanked Iain Wright and Mandy Cook for organising the event and all those who helped make it an enjoyable day. Iain said the invoice for the Village Hall hire hadn't come in yet but the event was likely result in a small profit.
- ♦ **Grants & Donations:**
 - **Village Hall Kitchen Refurbishment:** Information had been circulated prior to the meeting and Iain Wright answered queries at the start of the meeting. It was noted that considerable expenditure would be required next year for repairs to the village hall roof and the CC would be approached for a grant again. For the kitchen refurb the cost to upgrade the electrical supply (£3,708), alter the kitchen layout and purchase a new cooker and hot cupboard would total £7,116.43. **Neil & Iain**
After some discussion members highlighted concerns and would not support the application as it stood. If the VHMC submits a revised scheme taking on board some of our comments the CC would consider awarding a £3,500 grant at its next meeting.
The concerns were: that further grants, particularly Community Action Suffolk and the Lottery, have not been investigated; that consultation with other users of the kitchen (the CC executive, Fete, Open Gardens, Flower Show, Harvest Supper, etc) had not taken place; that the proposed plan includes loss of worktop. Feedback has identified considerable concern over the loss of worktop space. Replacing the existing cooker instead of having an additional cooker was the majority opinion. It was suggested a hot cupboard on wheels should be considered and could provide more options for use. Neil would write to the VHMC.

- **Village Stiles:** Neil Barbrook said there is no news currently on the possibility of replacing another stile, located after the footbridge turning right towards Gravel Hill.
- **Amy Napper Charity Trip:** The grant of £250 supporting the cost of Amy's trip to Malawi with other midwifery students from Southampton University has been paid. Rachel Hitchcock said Amy gave a talk about her trip to school children before she left and Neil said Amy would attend a CC meeting to let us know how the trip went.
- **Voting Policy:** Iain Wright was not present for this item. Following discussions regarding the voting policy it was agreed that: in order to vote on proposals/grants Executive members should be present at meetings or submit their votes in writing or by email to the Chairman prior to the meeting; those with a vested interest are excluded from voting and from being present during discussions. (*proposed Claire Buller, seconded Colin Moule*)

TREASURER'S REPORT: Iain Wright gave his report.

<u>Income</u>		<u>Expenditure</u>		<u>Assets</u>	
Community Times	2493.80	CT Print	603.00	Cash	565.57
Calendar	301.30	Calendar	547.00	Current Account	3,779.61
Quiz	24.00	Bonfire	1020.72	CCLA Deposit	<u>15,438.55</u>
Interest CCLA	17.11	Misc	50.52		£19,583.73
		Grants	1853.92		

Monies received at the meeting totalled £262.50 (£87.50 CT, £175 Calendar). We hold £794.67 for First Response, £270 for the Services Fund and a grant of £500 for the Conservation Society Book. Therefore **unencumbered assets are £18,019.03.**

Action by:

- ♦ **Community Times:** Lorraine Brooks gave the usual plea for contributions.

Photos of village activities are nice to include so please email them through after your society events, including CC activities, etc as Lorraine is no longer able to attend many events to take photographs.

Julie Clark has kindly agreed to take over a distribution round on the Heights. John Parsonson also volunteered if needed.

A volunteer to write reports on alternate Parish Council meetings is still required; the meetings are on the second Wednesday of the month.

Volunteer
needed

- ♦ **Village Calendar:** Lorraine Brooks said calendars are on sale in local shops; the Post Office, Blue Owl Hatten's Village Stores and Forget Me Not. Suggestions to help boost sales are welcome and if anyone is able to assist by selling calendars at events please let Lorraine know.

Sponsorship has raised £300 and sales at the Flower Show raised £175.

Neil reminded everyone to take photos for next year's calendar competition.

Calendar
Team

- ♦ **Forthcoming Activities:**

- **Fun Village Quiz - Friday 2nd October:** Rachel Hitchcock said preparations are in hand and posters are out. Iain Wright previously volunteered to step in to help if required. Claire Buller and Vicki Sargent will organise the raffle - first prize will be £50.

Quiz applications forms are available at Forget Me Not, at www.communitycouncil.org.uk or from Rachel.

Rachel
Hitchcock
Claire Buller
Vicki Sargent

- **Bonfire & Fireworks - Thursday 5th November:** Neil said the fireworks have been ordered. Neil will email round with the list of tasks and volunteers. Those at the meeting said they would be able to help again. Anyone else who could volunteer to help with manning the gates, clearing up the next morning, etc should contact Neil.

Neil Barbrook
& Bonfire
Night Team

- **Christmas Fayre - 6th December:** ideas and preparations will be discussed next meeting. Jayne Kennedy has confirmed that the School Choir and Ukuleles will perform again. Rachel will check whether soup will be available. Lorraine will promote. It was agreed the 2016 Fayre will be held on Saturday 3rd December (hall now booked) as the village hall was already booked by someone else on Sunday 4th.

Rachel
Hitchcock

- **Street Fayre - Sunday 17th July 2016, 11am-4pm:** Claire Buller is leading an enthusiastic sub-committee, including Julie Clark, Jenny & Gary Napper, Mandy Cook and Gail Scott. Their next meeting is Wednesday 9th September, 7.30pm at 107 Bear Street. An update following their meeting will be included in the CT.

Claire Buller
sub-committee

They will be applying for any grants available from Community Action Suffolk. The theme will be the 1960s. The Village Players, Nayland Choir and Nayland School choir are

all going to contribute to the day. Punch and Judy, a 60s band and some side stalls are booked. The village hall is provisionally booked. Street closure is being applied for; this will entail someone attending a traffic management session but no fee will be charged as the event is a community activity. Enquiries are being made regarding parking on Court Knoll.

A letter will be sent to all the village organisations asking them to commit to holding a stall/activity. They will not be required to pay for their pitches/tables.

SOCIETY REPORTS

- ♦ **Art Group:** Colin Ramsell said they had just begun their autumn term.
- ♦ **Conservation Society:** John Partridge said Rosemary Knox will be talking about '*Aspects and personalities of Wiston*' at their meeting on 13th October. They have complained to Essex CC about the time it is taking them to undertake repairs to Merle's footbridge.
- ♦ **Parish Council:** Mary George said the footpath warden has made some progress regarding the footbridge with Essex CC who estimate work is likely to commence on 14th September. They are creating a 4-year management plan for the allotment field but there are dog fouling problems on the field which contaminates the hay. Pot holes and incidents of SatNav directing HGV along inappropriate routes can be more efficiently reported online. There remains one vacancy on the PC; Martyn Booth, Russell Badrick and Kathleen Cannings have joined the PC.
- ♦ **Royal British Legion:** Alex Murrison said they enjoyed their outing to Bletchley Park which had been a establishment of importance during WW2 for its enemy communication interception and code breaking. A visit is planned to some local Solar Farms for explanations on the pros and cons of this form of energy production followed by lunch. This is open to all, contact Andrew Gowen on 262534 if interested. Their next branch meeting is on 14th September at the Anchor Inn.

Alex also advised the meeting that the funeral of Betty Townsend would be held on 9th September in St James. Betty had lived in Fen Street and had been one of the flower arrangers in the church and a member of the RBL.

- ♦ **HortSoc:** Lorraine Brooks said they've had a busy year. The summer garden party at Parker's went very well as did the Flower Show. Entries were very good and the show was well supported for which they are grateful. But their efforts to encourage more children and families to enter weren't as successful.

The pace is more leisurely for a while with an outing to Hatfield House in Hertfordshire on 8th September. For autumn they retreat inside; on 20th October Michael Warren will talk on '*Gardeners Delight: vegetable gardens, mine and others*' and on 9th November, at the joint meeting with the Conservation Society, Barry Kaufmann-Wright will talk on his '*Role of a Police Wildlife Officer*'.

- ♦ **Village Players:** Bryan Smith said rehearsals begin this week for their production '*The Woman in White*' by Constance Cox'. Performances will be on 19th-21st November.
- ♦ **Women's Institute:** Lorna Rumsey said the Nayland branch are holding a celebration Coffee Morning on 18th September to mark the centenary of the National WI. All are welcome from 10am-12 noon. Penny Allen, a Nayland branch member, has created a banner which will be included in a celebration parade in Bury St Edmunds.
- ♦ **Village Hall:** Iain Wright said they continue with general hall maintenance. Recent films at their cinema evenings have been well received. Any recommendations of films to be included should be passed onto Christine Thompson.
- ♦ **Table Tennis Group:** Neil Barbrook said they are continuing to play each week and are still hoping to arrange friendly matches with other local clubs.
- ♦ **Woodland Corner & Playgroup:** Rachel Hitchcock said there have been some changes and new faces; Ruth Richardson has stepped into her shoes as chair and there is a new committee. Sue Clark has retired after 22 years with the Playgroup and Cheryl Leeks has joined the team.

Tricia Hall said their popular Cake Stall would be held on 19th September outside Kerridge's from 8.30am.

- ♦ **Fire Service:** Karen Elliott said the date of the Firefighters Charity Car Wash would now be 19th September.

AOB:

- ♦ **Village Hall Gardening Morning:** The next gardening morning will be Saturday 7th November from 9am.
- ♦ **VHMC Defibrillator & First Response:** Carl Carrington, Training Officer for the East of England Ambulance Service, and Karen Elliott, First Response Coordinator for Nayland, gave a very interesting account of what joining the local FR volunteer team involves, the training needed, how the call-out system works, how the equipment works and advice on the proposal of having a community defibrillator in Nayland. Members felt the possibility of siting a defibrillator at the Fire Station, which is central village location with easy access should be pursued as a joint project between the CC, the Parish Council and the First Responders.
- ♦ **Date of next meeting:** will be **Wednesday 28th October** in the Church Hall at 8pm with Exec at 7.30pm
Meetings for 2016/17: *Monday 11th January 2016, AGM Mon 7th March 2016 (Village Hall with VHMC AGM), Wednesday 4th May, Wednesday 6th July, Wednesday 7th September, Monday 31st October, Monday 9th January 2017*

The meeting closed at 9.50pm